

# CThumanities

PARTNERSHIP GRANT

## GUIDELINES

- 1.1 FUNDING PRIORITIES ..... 1
- 1.2 WHO CAN APPLY ..... 2
- 1.3 ELIGIBLE EXPENSES ..... 2
- 1.4 MATCHING REQUIREMENTS ..... 3
- 1.5 GRANT DURATION ..... 3
- 1.6 FUNDING EXCLUSIONS ..... 3
- 1.7 APPLICATION DEADLINE SCHEDULE ..... 4
- 1.8 HOW TO APPLY..... 4
- 1.9 POST-SUBMISSION INFORMATION..... 4



## GUIDELINES

Partnership Grants support Connecticut organizations and their projects in areas currently not served by CT Humanities and which have a strategic statewide, regional, or national impact in the humanities for the public. Successful partnerships will address topics in areas including (but not limited to):

- Improving the capacity of Connecticut museums, cultural, humanities, and arts organizations to bring the humanities to the public and their communities;
- Supporting K-12 educators in teaching CT social studies and humanities topics in ways that connect to CT State Standards and CT museums, cultural, humanities, and arts organizations' collections;
- Presenting a more inclusive, diverse, and equitable Connecticut story by connecting to local communities, organizations, and collections;
- Integrating and/or providing content across organizations, platforms, communities, etc. to improve/increase public access to the humanities.

Through Partnership funding, CTH seeks to create a collaborative relationship with grantees that will result in resource sharing, co-creation, or co-direction of content. Successful grantees will join CTH's other [Funded Partners](#) in working to craft a coherent vision and compelling case for the humanities in Connecticut and will produce tangible, measurable goals and objectives aligned with the funding priorities, mission, and strategic plan of CT Humanities.

### 1.1 FUNDING PRIORITIES

**Since September 1, 2021:** Connecticut Humanities (CTH) gives priority to projects that include significant humanities scholarship and content, explore topics and stories in an inclusive, diverse, and equitable manner, and do one or more of the following:

- Engage individuals and communities in the exploration of contemporary issues.
- Advance creativity and demonstrate ingenuity and innovation.
- Present accessible content that provokes, challenges, educates, and inspires.
- Ensure access to the project's content and scholarship beyond the length of the grant.
- Foster collaboration among organizations, groups, and communities.

Especially encouraged are projects that help the public better understand and contextualize community issues or current events, relate the past to the present, are Connecticut focused, incorporate Connecticut Book Award [winning](#) or [finalist](#) books or authors, and/or address civics and democracy topics in the lead-up to the 250th anniversary of the signing of the Declaration of Independence in 2026 ([Click here for the American Association for State and Local History's Making History at 250 Field Guide](#) including guiding themes for the

commemoration and [here for more information about the National Endowment for the Humanities' A More Perfect Union initiative](#)) are especially encouraged.

## 1.2 WHO CAN APPLY?

To be eligible for funding, an organization must:

- Be incorporated in the state of Connecticut for at least one year as a 501(c)(3) nonprofit organization governed by a board of directors that meets regularly OR be owned by a municipality in the state of Connecticut, **OR** be run by a Connecticut-based federally or State recognized tribe.
- Provide significant programs and/or services to the public on a regular basis, including open hours and special events; or function as a professional service organization that supports humanities program providers.
- Be in compliance with all terms and conditions of previous Connecticut Humanities grants.

The following are not eligible for funding:

- For-profit organizations
- Individuals
- Agencies of the state of Connecticut, including state universities, state parks and state historic sites
- Organizations not in compliance with terms and conditions of previous Connecticut Humanities grants

## 1.3 ELIGIBLE EXPENSES

- Salary and wages for work directly related to the project
- Purchase of materials and rental of equipment needed to produce the exhibit
- Design and production of interpretive exhibition labels and panels
- Expenses for video recordings, audio recordings, or photography used in the exhibit
- Printed programs, brochures or other educational material associated with the exhibit or event
- Transportation between sites (for multi-venue tours)
- Performer fees
- Film screening fees
- Discussion leader honoraria
- Book purchase for titles used in Community Reads programs
- Speaker/performer travel expenses

- Equipment rental for use in public performance/presentation
- Venue rental
- Direct promotion and advertising expenses

#### 1.4 MATCHING REQUIREMENTS

No funding match is required.

While no match is required, demonstrating matching funds that equal or surpass your grant request is highly recommended and will be considered during application review.

#### 1.5 GRANT DURATION

Partnerships are nine (9) months in duration, starting in November 2023 and ending in June 2024.

#### 1.6 FUNDING EXCLUSIONS

- Promotion of a particular political, religious, or ideological point of view
- Advocacy of a particular program of social or political action
- Support of specific public policies or legislation
- Lobbying
- Purchase of land or facilities, construction, or renovation
- General operating support of a state humanities council
- Renovation, restoration, rehabilitation, or construction of historic sites
- Curricula for classes not accessible to the public
- Endowments
- Individual fellowships, graduate education or university-based projects that require participants to register for academic credit
- Acquisition of artifacts, works of art or documents
- Capital improvements to applicant site and/or facilities
- Purchases of capital equipment, buildings, or land
- Costs associated with social events or fundraising activities
- Purchase of food, alcohol, refreshments, or catering services
- Retroactive funding for activities and expenses incurred before the start of your grant period
- Undocumented expenses
- Honoraria, stipends, or professional fees for applicant organization's board members

- Honoraria, stipends, or professional fees for elected officials or declared candidates seeking public office
- Honoraria, stipends, or professional fees for active CTH board members and staff
- Indirect costs including, but not limited to, taxes or administrative and grant management fees.

## 1.7 APPLICATION DEADLINE SCHEDULE

Organizations must be invited to apply.

Applications are due to CTH by 11:59pm October 6, 2023.

## 1.8 HOW TO APPLY

Applications must be submitted using [Connecticut Humanities' online grant portal](#).

Organizations must be invited to apply. For questions, please contact CTH Grants Department at [grants@cthumanities.org](mailto:grants@cthumanities.org).

## 1.9 POST-SUBMISSION INFORMATION

- For information about CTH's grants review and awards management processes, visit: <https://cthumanities.org/grant-application-process/#grant-approved>
- You can also find resources for grantees, including a checklist of tasks to complete postaward, a Public Relations Toolkit, and information about your final report at the bottom of this page: <https://cthumanities.org/grants/partnership-grants/#resources>
- Please note that literature-related grant projects will have slightly different public relations requirements. Literature programs will be co-branded with the CT Center for the Book, the state affiliate of the national Center for the Book in the Library of Congress, to provide increased visibility. These instructions will be sent along with the award email.
- Starting on January 1, 2024, CT Humanities' new Intellectual Property Policy will go into effect. You can learn more about this policy and how it impacts your projects here: <https://cthumanities.org/intellectual-property-policy/>