From Scott Wands - CT Humanities he/his/him to Everyone 12:03 PM

https://clho.org/

From Emily Garfinkel, CLHO to Everyone 12:03 PM http://clho.org/join-us

From Scott Wands - CT Humanities he/his/him to Everyone 12:10 PM

And many thanks for this state funding to the CT State Legislature and our partners at the

Department of Economic and Community Development/ CT Office of the Arts!

Lian Partridge, CTH to Waiting Room Participants 12:15 PM

https://cthumanities.org/ct-cultural-fund-operating-support-grants/

From Lian Partridge, CTH to Everyone 12:16 PM

https://cthumanities.org/ct-cultural-fund-operating-support-grants/

Data collection tips and template for visitors: https://cthumanities.org/wp-

content/uploads/2022/04/Data-Collection-Tips-and-Template.pdf

From Jena Gilbert Merrill (she/her) to Everyone 12:21 PM

If your organization needs to collect zip code data for grants from a tourism development fund

and that is technically PPI, where is the best place to ask that?

PII*

From Faye Ringel to Everyone 12:21 PM

Half the year has already gone by--what if we haven't been collecting so far?? (i.e. no templates

till recently, this seminar is exactly halfway through the year. . .)

From Linda Cohen to Everyone 12:21 PM

What about unique visits vs repeat visits. We often have repeat visitors. How do we determine

that?

From Amy Boulton, Noah Webster House to Everyone 12:21 PM

so you said it should be option, but there is no "I choose not to answer" on your form

From Karen Bachman to Everyone 12:22 PM

How to avoid more than one person ina party filling out the questions? We received more responses then we had people attending our last event.

From Adrienne Saint-Pierre to Everyone 12:22 PM

Are you looking for the number of people in the group who are from CT and the number from out of state (since there will often be a mix)? And the same for race/ethnicity?

From Janet to Everyone 12:23 PM

Can we add additional age ranges rather than these 3 categories w/ room for exact ages?

From Karen Bachman to Everyone 12:24 PM

This happened on all our questions.

From Lian Partridge, CTH to Everyone 12:24 PM

Data collection tips and template for staff & board: https://cthumanities.org/wp-content/uploads/2022/07/CT-Collecting-Board-and-Staff-Dem-Data.pdf

We're noting questions and will address at the end - thanks!

From Jennifer DiBlanda to Everyone 12:25 PM

do we need to designate if these are unique participants....for example we have participants that come to one single event and others that come to multiples.

From janisdaddona to Everyone 12:25 PM

What if you are collecting data through a ticketing system which connects a name to the data?

How do you help people feel comfortable providing it without fear of exploiting PII?

From Amy Wynn to Everyone 12:26 PM

Staff - are you saying paper survey is best? rather than digital?

From Lian Partridge, CTH to Everyone 12:26 PM

Amy - yes, a paper survey is best for staff and board

From Carol Pytel to Everyone 12:27 PM

Trying to collect this info at concerts in the Park has been particularly difficult as people enter the Park from many directions, so it is hard to get the form to them, have enough writing

implements for them, and then collect them before they leave. Some people say they're just there for the music & choose not to fill it out. I have some volunteers trying to help, but it has not been a successful venture as yet.

From Beth Ulman (she/her) to Everyone 12:27 PM

why is paper best for staff & board surveys?

From Amy Wynn to Everyone 12:28 PM

Paper is less confidential, especially for staff working remotely who have to mail in, or board members who are not living nearby and will have to mail in.

From Beth Ulman (she/her) to Everyone 12:28 PM

and much less likely to get a response from paper vs. clicking on a survey link

From Amy Wynn to Everyone 12:29 PM

But you can do a survey that doesn't track IP address

From Jena Gilbert Merrill (she/her) to Everyone 12:30 PM

I have noticed that different grant reports often use slightly different categories for their race & ethnicity breakdown - how do you recommend dealing with this in the way that we collect data on race & ethnicity? It is challenging to match data up with report formats when the options are not the same

From Amy Boulton, Noah Webster House to Everyone 12:30 PM

people.Have you thought about a master survey monkey or other where answers to staff / trustees goes right the CTH? We are a small group, it is unrealistic for people to expect the collector won't be able to tie answers to people.

From Karen Bachman to Everyone 12:32 PM

We have 50-70 members/singers who perform. Should we be collecting data on them?

From Beth Ulman (she/her) to Everyone 12:33 PM

Is CT Humanities looking for Membership data from membership organizations? Our members are students and families. Ethical issues with asking gender questions of minors.

From Lian Partridge, CTH to Everyone 12:34 PM

@Amy Boulton - staff/board should be able to opt out. CTH is not planning on creating a survey for all organizations' staff/board.

From Jake he/him JHSGNH to Everyone 12:36 PM

As a small ethnic-based historical society, I would only survey program participants and researchers, not members

From Elm Shakespeare to Everyone 12:37 PM

Staff collection-seasonal theatre would you like us to request for visiting artists and crew and other part time (non year round) staff?

From Sarah Miller to Everyone 12:38 PM

so are you saying that members (student registratants at you music school) are not considered your "audience" - are just the families who attend recitals/special performances your "audience"?

From Karen Bachman to Everyone 12:39 PM

I have the same question as Sara Miller!

From Maranne LeGrow to Everyone 12:40 PM

We are a membership

From Liz, COA/SHPO, She/her to Everyone 12:42 PM

Think about the question, "Who do you serve"? There are multiple audiences.

From Amy Boulton, Noah Webster House to Everyone 12:42 PM

I'd like to give staff/trustees more background on why this information is requested/useful. Is the governor/state trying to support the LGBTQ and disabled communities more or is it something else?

From dbaron to Everyone 12:42 PM

What about outdoor events without a single entry point? Any suggestions? We are unable to count participants and surveying individuals is hard to imagine.

From Susan Gilgore + Melissa Feliciano to Everyone 12:42 PM

Currently, on our visitor survey we ask for email along with age, race and ethnicity, and zip code. Do we need to remove the email address question from the survey?

From Lian Partridge, CTH to Everyone 12:42 PM

Janet - re: your question about adding more age ranges, that's fine, but these are the 3 categories we'll be asking for

From Jennifer Eifrig to Everyone 12:43 PM

We have school residencies and all data about students is considered PII. We ended up having to negotiate a MOU with Hartford Data Collection in order to report on grant funding, but we do not have access to those data. This will continue to happen going forward. So there will be inaccuracies in any data we report. I'm sure this will be true for other organizations as well.

From Lian Partridge, CTH to Everyone 12:44 PM

@Susy - I believe Susie's recommendation is to move all PII to the end so that visitors know what information they're submitting along with their email, etc. and can opt out if they want to

From Susan Gilgore + Melissa Feliciano to Everyone 12:44 PM

Thank you, Lian!

From Barbara Lessard - MHS Office to Everyone 12:48 PM

Are there training opportunities for IDEA?

From Scott Wands - CT Humanities he/his/him to Everyone 12:49 PM

Yes--training opportunities will continue to be provided by CT Humanities, CLHO, CT Office of the Arts and our partners. Directly and shared opportunities done by other places.

From Amy Wynn to Everyone 12:53 PM

Is there a link for those training opportunities?

From Sandra Miklave - Norwalk Symphony to Me (Direct Message) 12:53 PM

Thank you - I have to run but will follow up with the end on the

From Lian Partridge, CTH to Everyone 12:54 PM

Data Collection Office Hours with Susie Wilkening

To join the office hours, please email Adrianna at achesnut@cthumanities.org for Zoom information

Tuesday, July 26, 2022, 1 p.m.

Wednesday, August 3, 2022, 1 p.m.

From Jill Fletcher-Wethersfield Historical Society to Everyone 12:55 PM

Thank you, very informative.

From Jake he/him JHSGNH to Everyone 12:58 PM

Thanks for a great session! Now very clear what the demographic survey requirement of the operating grant meant and the resources make it really easy

From Amy Wynn to Everyone 12:58 PM

Thanks SO much for this. I love Susi

From Stephanie Barnett to Everyone 12:58 PM

thank you so much!

From Bethany Pasko to Everyone 12:58 PM

thank you!

From Amy Wynn to Everyone 12:58 PM

I love Susie's definitive answers... So clear on her answers. Very much appreciated.

From Ruth Cullen - CT Forum to Everyone 12:58 PM

Many thanks!

From Susie Wilkening to Everyone 12:59 PM

♡ Amy Wynn

I strive for clarity!

From Barbara Lessard - MHS Office to Everyone 12:59 PM

Can paid summer interns under 18 answer questions themselves?

From Liz, COA/SHPO, She/her to Everyone 01:00 PM

Amy - we'll work on that together, I think that is a good and necessary document to have for you all.

From Kelly Heese - Stepping Stones Museum for Children to Everyone 01:01 PM

This was very helpful -

From Sean Kunic - Litchfield to Everyone 01:01 PM

Great session. Thank you for your time!

From Tom Buccino to Everyone 01:01 PM

Unfortunately will need to leave... Extremely informative and helpful! Thank you to all from EC-CHAP!

From Elm Shakespeare to Everyone 01:01 PM

Thank you so much!

From Nancy Geary to Everyone 01:01 PM

Thank you for all this guidance. The program was a huge help.

From Susan Gilgore + Melissa Feliciano to Everyone 01:01 PM

Thank you everyone for this very informative session!

From Daniel Brandl to Everyone 01:01 PM

Thank you!

From Mill Museum to Everyone 01:01 PM

thank you

From Simone Upsey to Everyone 01:01 PM

Thank you, very insightful. Will be in touch with any questions!

From Elsbeth Dowd to Everyone 01:01 PM

Thank you!

From Barbara Lessard - MHS Office to Everyone 01:02 PM

Very informative - thank you!

From Maranne LeGrow to Everyone 01:02 PM

So, if I understand correctly, paid employees are considered staff. Do all-volunteer

organizations also include volunteer staff?

From Jason Mancini - CT Humanities to Everyone 01:02 PM

Nice job team!

From Scott Wands - CT Humanities he/his/him to Everyone 01:05 PM

https://www.advancect.org/site-selection/town-profiles

From Maranne LeGrow to Everyone 01:08 PM

Thank you all. Very helpful.