

Sample Implementation Grant Application

Project Title: Community Engagement Events Surrounding THOUSAND PINES

Organization: Westport Country Playhouse

Project Case Statement:

Why should Connecticut Humanities Fund this project?

Give a brief project abstract and explain how this project supports both [CTH funding priorities](#) and your organization's mission.

In fall 2018, Westport Country Playhouse will offer several education and community engagement activities in conjunction with our world premiere production of Matthew Greene's THOUSAND PINES. This important and fearless play deals with the disturbing trend of mass shootings by focusing on the lives of three intertwined families in the wake of an unspeakable tragedy.

In collaboration with a number of community partners, the Playhouse will offer several forums in which the audience can further explore the work on stage, its relationship to their own lives, and its impact on the larger world. We will utilize the humanities including theater, political science, law and history to help participants understand our shared and diverse culture, values, and beliefs. Programming will include discussions with a variety of participants with multiple perspectives on the important and topical issues of gun violence and gun safety in America and the ways in which families try to move beyond tragedies. The Playhouse will host a symposium, panels, a talkback with artists, and other engagement events. An estimated 7,000 community members will attend a performance and an additional 500 will participate in the community engagement events.

The production of THOUSAND PINES and accompanying programming will support the work of CT Humanities by offering our community the opportunity to explore a variety of subjects including social science, law, politics, psychology and history, and the impact they have in shaping the larger world as well as individual world views. These events will highlight the valuable role the arts and humanities play in illuminating some of the most difficult subjects that collectively confront us and how together they can help us understand social and political ideas in our own lives. The Playhouse hopes to inspire meaningful dialogue not only about guns and the Second Amendment but about grief and healing after experiencing great loss. These are critical conversations especially at this pivotal time in our country when we as a nation are struggling to synthesize and respond to these issues. An important part of the Playhouse's mission is to serve as a community resource for lifelong learning.

Project Description and Background:

Briefly explain how you developed this project, including resources you consulted during planning (scholars, archives, collections, etc).

Describe the project you will deliver to the public and what you expect they will learn from it. Identify specific elements of this project you are asking CTH to fund.

For Documentary Film submissions please additionally respond to the following in this section:

- *Story, issues, and characters: What is the specific story your project will tell and what are the associated issues it will explore? Why are these stories or issues important or timely? Who are the characters?*
- *Describe the current stage of the project. Provide an estimated completion date.*

As part of our 2018 season, Westport Country Playhouse will offer a number of community engagement events in conjunction with our world premiere production of Matthew Greene's THOUSAND PINES. Directed by Austin Pendleton, the production will run from October 30-November 17, 2018 with a total of 21 performances. We estimate that we will serve 7,500 people including student groups. Committed to ensuring that the arts are accessible to all who wish to participate, the Playhouse offers free or deeply discounted student tickets and transportation. During the production's run, the Playhouse will offer a series of events to further explore the work on stage including a symposia, panel discussions and a talkback with the artists involved with the production.

THOUSAND PINES is a sensitive and gripping story that explores the aftermath of a school shooting as three families struggle to come to terms with their loss. This powerful play explores the disturbing trend of school shootings without concerning itself with the divisive politics surrounding guns in this country. It instead emphasizes our common humanity when dealing with unspeakable tragedy. While the play addresses a national epidemic, it is especially relevant for our community with Newtown only 25 miles to our north.

The Playhouse immediately recognized Matthew Greene as an important new voice in American theater and has helped to shepherd this work, hosting a reading in early 2016. The Playhouse also has a long history with director Austin Pendleton, who graced our stage in the 1960s as a member of the American Conservatory Theatre and whose play ORSON'S SHADOW was part of our 2000 season.

The Playhouse will work with a variety of community organizations and area schools to organize discussions to further explore the sensitive issues the play addresses.

Panels & Discussions hosted by the Playhouse:

- Monday October 29, A panel featuring playwright Matthew Greene in conversation with Mary Himes and Helen Klisser During of #UNLOAD about confronting the scourge of gun violence through different art forms. We will delve into how theater and other art forms offer a living response to our world and can offer healing and encourage empathy and understanding.
- Sunday November 4, Post-show symposium with playwright Matthew Greene and director Austin Pendleton, moderated by Playhouse Associate Artistic David Kennedy to explore the

inspiration behind the work and the importance of the arts and humanities in addressing difficult subjects.

- Friday November 9, Talk with comparative constitutional law scholar and Quinnipiac law professor Sujata GadKar-Wilcox about the historical and contemporary constitutional context for the Second Amendment in the United States, as well as a comparative perspective that considers approaches taken by other countries, both from a constitutional perspective and based on contemporary policy debates. In other words, what informs different approaches to gun laws, restrictions and regulations?
- Sunday November 11, Panel discussion with Jeremy Stein, executive director of CT Against Gun Violence and Mark Barden, co-founder and managing director of Sandy Hook Promise, the grass roots organization founded in the wake of the Newtown school shooting, which works to prevent gun violence and promote mental health and wellness. Josh Koskoff, the lawyer representing families of the Sandy Hook school shooting victims in their case against the Remington arms manufacturer, will moderate this nonpartisan panel. The participants will explore such topics as early identification of mental health issues and comprehensive background checks in the context of the Second Amendment.
- Thursday November 15, Post-show Talkback with the actors and others involved with the production to further shed light on their experiences embodying these characters and offer insights into the work.
- Various Dates: Post-show salons with an experienced grief counselor and social worker Linda Rost, LCSW and co-founder of the Fairfield County Trauma Recovery Network after select performances to discuss healing in the aftermath of tragedy and different ways communities can come together to support one another. The Fairfield County Trauma Recovery Network is a volunteer group of licensed clinicians who work to prevent Post Traumatic Stress Disorder (PTSD) in survivors and first responders of disasters and tragedies.
- Every Performance: A program insert that provides a list of resources for those dealing with the aftermath of trauma and loss as well as a list of state and local representatives to encourage the community to get involved. The Playhouse will also provide a special “safe space” on campus for anyone who is emotionally triggered by the play’s content.

Community Access: The Playhouse will provide free matinee tickets to the November 10 performance of THOUSAND PINES for Bridgeport-area children from Connect-Us, an organization which provides afterschool programs to improve the quality of outcomes for young people living in communities of concentrated poverty. The kids will then perform their own unique work that focuses on their response to gun violence. The Playhouse will host a Together at the Table event on November 6, 2018. This program is designed to make professional theater affordable for families and to promote a lifelong interest in theater attendance. At \$10 a ticket, including a dinner provided by the Playhouse, families of varied income levels are given the opportunity to join together as a community, share a meal, meet members of the cast and artistic team, and experience live theater. At the THOUSAND PINES Together at the Table event guests will be encouraged to discuss the play and its themes as they break bread together. The Playhouse will host a Playhouse Happy Hour evening that offers a \$25 ticket for those under 40 and includes a pre-show reception for young

professionals. Members of our community who identify as gender/sexual-orientation minorities have the opportunity to attend LGBT Night OUT, a series that offers a reception with friends and allies prior to the Thursday preview performance.

Dramaturgical Content on our Website and Program: The Playhouse will offer our detailed program notes for the production through our website, email, and e-newsletter, so that they are made as widely available as possible. Please see our website at www.westportplayhouse.org.

Video Blog: The Playhouse will create informative blog posts including interviews with actors and other artists involved with the production.

The Playhouse has focused on and found great success with similar programming over the past eight years in conjunction with its recent productions of ROMEO AND JULIET, THE INVISIBLE HAND, and BROKEN GLASS, and has ongoing partnerships with more than 25 community organizations including community colleges, human rights organizations, libraries, history centers, arts organizations, religious organizations, afterschool programs, and area educators. For the past several years we have had significant support from CT Humanities that has helped to further enhance our educational and community engagement activities and deepen the breadth of humanities content in the programming we offered. In 2018, the Playhouse hopes to partner once again with CT Humanities to further the work of enlightening, educating, and enhancing our communities, while deepening the connections between our productions, our mission, and the missions and goals of our partner organizations.

Artistic Director Mark Lamos will oversee all hiring and management of the artistic staff, as well as the production. Managing Director Michael Barker will oversee all aspects of the community engagement programming. Artistic and Management Associate Bethany Gugliemino, with assistance from our Director of Marketing Peter Chenot, will build upon current relationships with community organizations as well as foster new ones, continuing the past success of our engagement activities to create a curriculum of programs that will enlighten and challenge our audience, while generating new opportunities for engagement. Members of the Community Engagement Committee, comprised of board members and other community leaders, assist in identifying partners and events. Partner organizations will support the programming by providing expertise, research support, and historical documentation where appropriate; by leading and participating in symposia and panels; by widely promoting the programming through their members, donors, and audience; and by sponsoring group attendance at performances, helping the Playhouse continue to broaden and diversify its audience.

Project Goals, Outcomes, and Evaluation:

Please list your project's goals, outcomes, and evaluation techniques (maximum 5).

Project Goals: What do you hope this project will achieve? Goals may include impact on the audience, institution, community, etc.

Outcomes: What will you observe that will let you know you are successfully meeting your goals?

Evaluation Technique: How will you collect and interpret information to measure goal attainment? (For example: survey, observation, interviews etc.)

Each Project Goal should have a corresponding Outcome and Evaluation Technique.

Please present in the following format:

Project Goal 1

Outcome 1

Evaluation Technique 1

Project Goal 2

Outcome 2

Evaluation Technique 2

Etc

Project Goal 1: Facilitate a less polarized dialogue on guns in our community

Outcome: A better understanding of different views and beliefs on gun rights and gun control

Evaluation: Staff observation; oral & written feedback from partners & attendees

Project Goal 2: Create meaningful discourse based on the play's themes

Outcome: Present a diverse and scholarly perspective of the play's themes; inspire conversations that connect the play with participants own lives

Evaluation: # of participants; staff observation; oral/written feedback (pre/post discussion, surveys, social media, etc.)

Project Goal 3: Serve as a cultural resource for the community

Outcome: Offer a number of events across disciplines to explore the work and its impact; attract participants from surrounding towns

Evaluation: Dramaturgical content on our website; analysis of ticket sales by ZIP code.

Project Goal 4: Engage community members of all ages by providing multiple disciplines from which to access knowledge; inspire lifelong learning

Outcome: Increase # of participants attending production & participating in engagement events;

Evaluation: Surveys; analysis of first time & returning audience members from various demographics

Project Goal 5: Increase community partnerships & visibility of our engagement activities

Outcome: Additional partners join in 2018; increased audiences involved with affiliate organizations; stronger marketing effort

Evaluation: Total # of partnerships; partner surveys; staff observation & interviews measuring new relationships formed

Sample Evaluation Materials:

Please include an attachment containing your sample evaluation materials.

[\[See the appendix for this upload\]](#)

Humanities Content:

How do you expect the final project will help the audience understand and appreciate human history, culture, values, and beliefs?

What themes or issues did you convey in this project?

In Matthew Greene’s haunting new play THOUSAND PINES, a single horrific act of violence forever alters the balance of life in a small town. While we are all familiar with the heartbreaking reality of America’s epidemic of school shootings, Greene’s play examines what happens to three families after the media has packed up and the headlines are long forgotten. By choosing to focus solely on the aftermath, the play avoids the act of violence itself in favor of exploring the lingering guilt, anger, and anguish of those who are left behind when teenagers die at the hands of a classmate. The results make for extraordinarily compelling and sensitive drama. The Playhouse will offer a series of humanities-based events that will encourage community members to discuss this work and delve into the important social, cultural, and political ideas the play grapples with. These forums will offer the community a chance to explore some of the topical and compelling issues the play evokes including:

- the toll an unexpected tragedy takes on a family;
- understanding the grieving process;
- how to help a community heal in the wake of senseless violence;
- the related issues of the history and politics of gun rights in our country;
- what role mental health plays in these tragedies;
- the evolution leading to the newly charged #NeverAgain student movement
- of the uniqueness of gun violence to America.

The goal, as always, is to make the Playhouse a home for the most challenging and rewarding theater, engaging the most diverse audience possible, while offering a vital, living response to the world in which we live.

Project Audience:

What target audience did you identify for this project? Why did you choose this audience?

The production and engagement events will serve an estimated 7,500 individuals from throughout Fairfield County. While the entire country was shocked and saddened by the horrific events at Sandy Hook Elementary School in 2012, our region was especially hard hit due to its proximity. We believe this play and associated events will have special resonance within Fairfield County. We hope to

attract both gun rights and gun control advocates as well as those directly affected by gun violence in order to encourage dialogue and sharing.

Total # of Audience Members Anticipated for Entire Project (Total Project Attendance):

7500

Marketing and Publicity:

Describe your plans to promote the project, including specific media outlets (print, broadcast, social) and estimated coverage for each. How will you reach your target audience?

For Documentary Film submissions please additionally respond to the following in this section:

- *Describe the outreach strategy, including plans for theatrical, festival, educational and/or community presentation, broadcast and/or distribution, web distribution, and for cultivating and engaging online audiences, as applicable.*

The Playhouse has an active community engagement committee comprised of leaders at pivotal local institutions. These important alliances deepen the impact of programming beyond the theater, create meaningful relationships that promote our work and that of partner organizations, and broaden our audience by making our work more accessible. Events will be listed on the postcard for THOUSAND PINES that is mailed to 35,000 households.

Advertising media outlets include the Westport Magazine (Moffly), WSHU-NPR, Westport Now, Facebook, Google, and Outfront Media (outdoor train station posters).

Participation will be encouraged via our partners and through a comprehensive marketing plan that includes electronic newsletters and social media. Our website facilitates online advertising, promotions, video interviews/production trailers, as well as entertaining and educational insights into programming through a blog written by artists associated with each production. Our community outreach program regularly engages and partners with houses of worship, community colleges, human rights organizations, libraries, history centers, arts organizations, religious organizations, afterschool programs, and area educators. The Playhouse has an electronic mail list of more than 22,000.

Schedule:

Describe the major tasks to complete the project, specific dates for both the beginning and completion, and the team member(s) responsible for each. Include ONLY tasks during the requested grant period.

Please use the following format:

1 Start & End Date; Task; Team Member(s)
 2 Start & End Date; Task; Team Member(s)
 etc

START & END DATES	TASK	TEAM MEMBER(S)
1	7/1-11/17; Continue to update website; draft and distribute electronic newsletters;	Peter Chenot, Stephen Emerick
2	7/1-9/15; Produce and distribute marketing postcard;	Peter Chenot
3	7/1-9/15; Research and develop dramaturgy;	Bethany Gugliemino, David Kennedy
4	7/1-9/15; Research and assemble list of grief/trauma resources for program;	Bethany Gugliemino
5	7/1-10/30; Create video blogs;	Stephen Emerick
6	7/1-10/30; Continue to engage local organizations and groups for participation in the engagement events;	Bethany Gugliemino, Michael Barker
7	7/1-10/30; Meet with representatives from #UNLOAD to plan coordination of events;	Bethany Gugliemino, Michael Barker
8	7/1-11/17; Plan, format and arrange schedule of post-show salons;	Bethany Gugliemino; Peter Chenot
9	7/1-10/29; Manage and curate Panel 1: Confronting Gun Violence Through Art;	Bethany Gugliemino,
10	7/1-11/4; Design and host symposia;	David Kennedy
11	7/1-11/9; Plan and manage pre-show discussion on the constitution and 2nd amendment;	Bethany Gugliemino
12	7/1-11/10; Coordinate student matinee & manage and curate post-show performance with Connect-Us;	Bethany Gugliemino, Michael Barker
13	7/1-11/11; Manage and curate Panel 2: Responding to Loss and Fighting for Change;	Bethany Gugliemino
14	9/1-11/17; Organize and promote Together at the Table event;	Peter Chenot
15	9/1-12/31; Design, distribute, collect, and analyze evaluation materials;	Bethany Gugliemino, Peter Chenot, Stephen Emerick

Presenters, Consultants, and Project Team:

Please list your project's major participants including presenters, consultants, scholars, staff, etc.; indicate if they will be paid with CTH grant funding; and list their major project responsibilities.

Make sure you include ALL participants for whom you are requesting CTH funding in this section.

Please attach resumes or bios for all listed in the Project Team in the next question.

Please use the following format:

Team Member 1 Name

Team Member 1 Title

Team Member 1 Organization

Paid with CTH grant funds

Major Responsibilities

Mark Lamos

Artistic Director

Westport Country Playhouse

Not paid with CTH grant funds

Oversees all aspects of the production of THOUSAND PINES including all hiring and management of artistic & production staff.

Michael Barker

Managing Director

Westport Country Playhouse

Not paid with CTH grant funds

Oversees planning and implementation of engagement programming surrounding THOUSAND PINES

Bethany Gugliemino

Artistic and Management Associate

Westport Country Playhouse

Paid with CTH grant funds

Researches, plans, and implements engagement programming surrounding THOUSAND PINES.

Contacts and arranges participation of guest speakers, establishes community partners, coordinates and manages all engagement events.

David Kennedy

Associate Artistic Director

Westport Country Playhouse

Not paid with CTH grant funds

Plan and moderate symposia on November 4; research and develop dramaturgy.

Peter Chenot

Director of Marketing

Westport Country Playhouse

Not paid with CTH grant funds

Oversees all marketing and events promotion.

Stephen Emerick

Digital Content Manager

Westport Country Playhouse

Not paid with CTH grant funds

Manages website creation and video production. He coordinates evaluation of all programming, producing tools and compiling and analyzing results, and manages the online social media campaign.

Matthew Green

Playwright

Paid with CTH grant funds

Playwright and author of THOUSAND PINES will be a symposia guest on November 4 and participate in the panel on October 29.

Austin Pendleton

Director

Not paid with CTH grant funds

Director of THOUSAND PINES and symposia guest on November 4.

Mary Himes

Founder, #UNLOAD

Not Paid with CTH grant funds

Will participate in the panel on October 29.

Helen Klisser During

Founder, #UNLOAD and artistic director emeritus of Westport Arts Center

Not Paid with CTH grant funds

Will participate in the panel on October 29.

Mark Barden

Founder and Managing Director, Sandy Hook Promise

Not paid with CTH grant funds

Will participate in the panel on November 11.

Jeremy Stein

Executive Director, Connecticut Against Gun Violence

Not paid with CTH grant funds

Will participate in the panel on November 11.

Prof. Sujata Gadkar-Wilcox

Quinnipiac University

Paid with CTH grant funds

Will speak at pre-show event on November 9.

Linda Rost

Fairfield County Trauma Recovery Network

Not paid with CTH grant funds

Will conduct post-show salons (dates to be determined.)

Project Team Resumes and Bios:

Please attach a CV or resume of up to 3 pages for each person for whom CTH grant funding is being sought that demonstrates appropriate skills and/or scholarship to carry out their role in the project.

Short (one- or two-paragraph) bios of vital team members NOT paid through CTH funds may also be included.

Note: Only 1 attachment can be uploaded in this space. If you have multiple resumes to share, please combine into 1 document before uploading.

[NOTE: Sample Model Grants do not share this upload]

Collaborative Projects:

If the project is a collaborative effort, managed with other organizations, please include letters from those partners describing their respective roles in the project.

[See the appendix for this optional upload]

Budget: [See the appendix for this upload]

Budget Notes and Justification:

Project Revenue Plan for External Cash Match

Please provide information about your plans to secure the required percentage of matching funds from external sources prior to the end of the requested grant period.

List of Expected Grants/Grantors:

Please provide information about your project's grants/ grantors to be used as external cash match.

Please use the following format:

*Grant/Name of Grantor
Requested Grant Amount
Anticipated Award Date
Confirmed Amount*

National Endowment for the Arts
Requested: \$60,000
Anticipated award date: May 10, 2018
Confirmed Amount: \$15,000

The David and Geri Epstein Private Foundation
Requested: \$25,000
Anticipated award date: July 1, 2018

New Canaan Community Foundation
Requested: \$10,000
Anticipated award date: June 30, 2018

Contingency Plan for Grants:

If you do not receive grants for which you have applied, how will you generate the required percentage of external cash match?

If we receive less grant funding, the Playhouse would seek to increase corporate and individual contributions and reallocate funds from our 2018 operating budget. A CTH grant would help leverage support for THOUSAND PINES programming.

Total Individual Donations:

Please list the total amount of individual donations expected to be used as external cash match for your project.*

**Certification that individual donations are directed to a CTH-funded project is required at the end of the grant period.*

\$1,000.00

In addition to the attachments required in previous sections, Implementation grants require certain, additional attachments based on project type.

1. Exhibitions and Site Interpretation

Exhibitions and site interpretation are the physical presentation of humanities content and are typically installed on a permanent or temporary basis at museums and other public sites.

Exhibitions and site interpretation grants require all of the following:

- *A list or illustrations of key objects or images*
- *Sample text for introductory panel, main section panels, and object labels*
- *A rendering of the exhibition's floor plan and sample elevations*
- *A brief narrative "walk-through" of the exhibition or site that describes the visitor experience*
- *Specific examples of "take-away messages" or learning objectives and how you will convey them through the exhibition*
- *Admission and other fees*

Exhibition Attachments Quick Check List

If you are requesting funding for an exhibition, have you included:

- List of objects/images*
- Sample text copy*

- Floor plan*
- Sample elevations*
- Narrative walk-through*
- Take-away messages/learning objectives*
- Admission and fees*

2. Presentation Programs

Public presentations include lectures, performances, festivals, and guided discussions that engage audiences in interpreting and examining issues and themes.

Include a summary (maximum two pages) that provides a concise description of the proposed program, including:

- *Title, theme(s), and format of public program(s)*
- *Dates and times of program(s)*
- *Location and audience capacity of the venue(s)*
- *Admission and other fees*
- *Name of speakers, educators, or presenters*
- *If presentation is part of a larger program, include a schedule of events for the date(s)*

For film and theater presentations, also include up to two pages that include:

- *A synopsis of the plot or story line*
- *Specific examples of "take-away messages" or learning objectives*

3. Interpretive Digital Media Projects

Connecticut Humanities invites digital media projects including websites, creation & dissemination of audio and visual material, mobile applications, Geographic Information System applications, & data visualization projects.

Projects must be well grounded in scholarship and illuminate ideas and insights central to the humanities. Please provide these attachments for all digital projects:

- *Statement of technologies to be used and justification for selection*
- *Justification for choosing any proprietary technologies over open-source options*
- *Description of standards (digitization, metadata, public accessibility, privacy) that will be employed*
- *Access or other fees for the public to use the site or app*
- *Explanation of how you will obtain permissions for intellectual property you do not own*
- *For website and mobile app projects: sample text, screen shots and site map or structural description for the website*
- *For other media projects: sample text & audio/visual components*

4. Documentary Films

Documentary film grants strengthen the humanities content of documentary media productions and help propel projects to completion.

Projects must be:

- *in the production stage*
- *have a work in-progress to submit*
- *actively involve at least two Humanities subject area experts to help advise on, frame, & contextualize subject matter throughout the production process*
- *have a previously completed work sample to submit.*

Documentary film grants require:

- *A brief treatment detailing the creative style, narrative structure, imagery or audio content, animation, & interactive elements, as applicable, of your project. (2 pp. max)*
- *Access to the work-in-progress sample for which you seek funding. (Suggested length: 10 minutes.)*
- *Access to a prior work sample in its entirety.*
- *Explanation of the prior work submitted & brief outline of role(s) your project team members played in its creation. Provide any necessary background information or context for the work-in-progress. (2 pp. max)*

File Upload:

Please attach one (1) document containing all of the materials required as outlined above, based on the project type(s) for which you are requesting funding, to help us evaluate the quality and humanities content of your project.

Note: Only 1 attachment can be uploaded in this space. If you have multiple documents to share, please combine into 1 file before uploading.

[\[See the appendix for this upload\]](#)

Appendix

While Project Team Resumes and Bios are required for this application, this upload is not included with this sample model grant application.

This sample model grant includes the following documents:

1. Sample Evaluation Materials
2. Budget
3. Required File Upload

Community Engagement Events Surrounding THOUSAND PINES

Survey: Community Partner

1. Name of organization
2. Have you previously partnered with Westport Country Playhouse?

If so, in what capacity?
3. Briefly describe the events or activities under the current collaboration.
4. How many of your constituents did you reach/how many participated in an event through the current collaboration with Westport Country Playhouse?
5. How or why did the programming at Westport Country Playhouse appeal to your constituents?
6. What is the greatest hurdle in bringing a group of your constituents to an event at Westport Country Playhouse?
 - a. Ticket cost
 - b. Curtain time
 - c. Geographical distance
 - d. Common interest in the topic or play
 - e. Organizational approval

f. Other: _____

7. On a scale of 1 to 5, 5 being the highest, please rate the day's operations – i.e. your arrival and event flow, seating in the theater, etc.
8. Please summarize the discussions or perspectives you overheard or participated in at the Playhouse.
9. What else could Westport Country Playhouse do to encourage engagement among your constituents and other community members with the plays on our stage and to serve as a forum for conversation and learning for the community?
10. Other comments and feedback

SALARIES & WAGES: Total amount of Salaries & Wages requested in CTHF Funds may not exceed 10% of the total grant request.

There is no cap on Salaries & Wages used as Applicant Cash Contributions.

Note: Quick Grants do not fund Salaries & Wages, but it can be used as Applicant Cash Contributions.

NOTE: The total of each item detail must match the total of each source of funds. X indicates a problem.

Item Detail				
	Name/Position	Rate	#	Total
1	Mark Lamos - Artistic Director	████████	████	\$18,400
2	Michael Barker-Managing Director	████████	████	\$6,750
3	Bethany Gugliemino - Art. & Manage. Assoc.	████████	████	\$8,000
4	Peter Chenot-Director of Marketing	████████	████	\$19,375
5	Stephen Emerick-Digital Content Mgr.	████████	████	\$10,000
6	6 actors @ \$████ per wk	████████	████	\$38,388
7	2 stage managers @ \$████ per wk	████████	████	\$16,104
9	8 technical crew @ █████	████████	████	\$50,400
10	David Kennedy-Assoc. Artistic Dir.	████████	████	\$1,500
11				\$0
12				\$0
13				\$0
14				\$0
15				\$0
Total				\$168,917

CTHF Funds Requested and Matching Funds (Source of Funds)				
CTHF Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total
	\$2,000	\$16,400		\$18,400
		\$6,750		\$6,750
\$4,000		\$4,000		\$8,000
		\$19,375		\$19,375
		\$10,000		\$10,000
	\$14,000	\$24,388		\$38,388
	\$6,000	\$10,104		\$16,104
	\$18,000	\$32,400		\$50,400
		\$1,500		\$1,500
				\$0
				\$0
				\$0
				\$0
\$4,000	\$40,000	\$124,917	\$0	\$168,917

HONORARIA & CONSULTING

NOTE: The total of each item detail must match the total of each source of funds. X indicates a problem.

Item Detail				
	Name/Position	Rate	#	Total
1	Panel 1 speakers - Greene, Himes	\$150	2	\$300
2	Symposia speakers - Greene, Pendleton	\$150	2	\$300
3	Panel 2 speakers-CAGV-Stein, SHP-Barden	\$150	2	\$300
4	Panel 2 moderator-Koskoff	\$0	1	\$0
5	Production designers	\$21,870	4	\$21,870
6	Other production	\$72,735		\$72,735
7	Prof. Sujata Gadkar-Wilcox	\$150	1	\$150
8	Linda Rost	\$150	1	\$150
9				\$0
10				\$0
11				\$0
12				\$0
13				\$0
14				\$0
15				\$0
Total				\$95,805

CTHF Funds Requested and Matching Funds (Source of Funds)				
CTHF Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total
\$150		\$150.00		\$300
\$150	\$150			\$300
		\$300.00		\$300
				\$0
	\$10,000	\$11,870.00		\$21,870
	\$25,000	\$47,735.00		\$72,735
\$150				\$150
	\$150			\$150
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
\$450	\$35,300	\$60,055	\$0	\$95,805

TECHNICAL DESIGN SERVICES

NOTE: The total of each item detail must match the total of each source of funds. X indicates a problem.

Item Detail				
	Name/Position	Rate	#	Total
1	Web development - dramaturgy	\$3,000	1	\$3,000
2	Videotaping - panels, blog	\$2,000	1	\$2,000
3				\$0
4				\$0
5				\$0
6				\$0
7				\$0
8				\$0
9				\$0
10				\$0
			Total	\$5,000

CTHF Funds Requested and Matching Funds (Source of Funds)				
CTHF Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total
\$2,750		\$250		\$3,000
\$1,000		\$1,000		\$2,000
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
\$3,750	\$0	\$1,250	\$0	\$5,000

PRINTING, COPYING & SUPPLIES: Total photocopying or printing expenses may not exceed 40% of total grant request

NOTE: The total of each item detail must match the total of each source of funds. X indicates a problem.

Item Detail				
	Description	Rate	#	Total
1	Printed evaluation surveys	\$0.25	1300	\$325
2	Production postcard	\$3,000.00	1	\$3,000
3	Signage & Posters	\$350.00	1	\$350
4				\$0
5				\$0
6				\$0
7				\$0
8				\$0
9				\$0
10				\$0
11				\$0
12				\$0
13				\$0
14				\$0
15				\$0
16				\$0
17				\$0
18				\$0
19				\$0
20				\$0
			Total	\$3,675

CTHF Funds Requested and Matching Funds (Source of Funds)				
CTHF Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total
\$200.00		\$125.00		\$325
\$3,000.00				\$3,000
\$300.00		\$50.00		\$350
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
\$3,500	\$0	\$175	\$0	\$3,675

TRAVEL: CTH may cover mileage up to .57 per mile. Enter rate and number of miles below.

Total travel expenses may not exceed 20% of total grant request.

NOTE: The total of each item detail must match the total of each source of funds. X indicates a problem.

Item Detail				
	Name/Position	Rate	#	Total
1	Symp. Speakers transportation	\$250	2	\$500
2	6 actors - train fare	\$600	6	\$3,600
3				
4				\$0
5				\$0
6				\$0
7				\$0
8				\$0
9				\$0
10				\$0
11				\$0
12				\$0
13				\$0
14				\$0
15				\$0
			Total	\$4,100

CTHF Funds Requested and Matching Funds (Source of Funds)				
CTHF Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total
\$500				\$500
\$500		\$3,100		\$3,600
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
\$1,000	\$0	\$3,100	\$0	\$4,100

EQUIPMENT AND ROOM RENTAL OR PURCHASE: Total Equipment expenses may not exceed 40% of total grant request.

NOTE: The total of each item detail must match the total of each source of funds. X indicates a problem.

Item Detail				
	Description	Rate	#	Total
1				\$0
2				\$0
3				\$0
4				\$0
5				\$0
6				\$0
7				\$0
8				\$0
9				\$0
10				\$0
			Total	\$0

CTHF Funds Requested and Matching Funds (Source of Funds)				
CTHF Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
\$0	\$0	\$0	\$0	\$0

PROMOTION

NOTE: The total of each item detail must match the total of each source of funds. X indicates a problem.

Item Detail				
	Description	Rate	#	Total
1	Play promotion (inc. engagement events)	\$13,000	1	\$13,000
2	Online and Print ads (Hearst)	\$12,000	1	\$12,000
3	Together at the Table Meals	\$500	1	\$500
4	Radio spots	\$3,000	1	\$3,000
5				\$0
6				\$0
7				\$0
8				\$0
9				\$0
10				\$0
			Total	\$28,500

CTHF Funds Requested and Matching Funds (Source of Funds)				
CTHF Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total
\$4,150	\$2,850	\$6,000		\$13,000
\$2,900	\$2,000	\$7,100		\$12,000
		\$500		\$500
			\$3,000	\$3,000
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
\$7,050	\$4,850	\$13,600	\$3,000	\$28,500

EVALUATION

NOTE: The total of each item detail must match the total of each source of funds. X indicates a problem.

Item Detail			
	Description	Rate	Total
1	Survey Monkey - 1 year subscription	\$250	\$250
2			\$0
3			\$0
4			\$0
5			\$0
Total			\$250

CTHF Funds Requested and Matching Funds (Source of Funds)				
CTHF Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total
\$250				\$250
				\$0
				\$0
				\$0
				\$0
\$250	\$0	\$0	\$0	\$250

BUDGET SUMMARY: Values fill automatically from the detail pages.

Make sure that the CTH Funds requested total below matches the CTH Funds Requested total on your application cover page.

Budget Summary	Source of Funds Summary				
	CTH Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total
Salaries & Wages	\$4,000	\$40,000	\$124,917	\$0	\$168,917
Honoraria	\$450	\$35,300	\$60,055	\$0	\$95,805
Technical Design Services	\$3,750	\$0	\$1,250	\$0	\$5,000
Travel	\$1,000	\$0	\$3,100	\$0	\$4,100
Printing, Copying and Supplies	\$3,500	\$0	\$175	\$0	\$3,675
Equipment and Room Rental or Purchase	\$0	\$0	\$0	\$0	\$0
Promotion	\$7,050	\$4,850	\$13,600	\$3,000	\$28,500
Evaluation	\$250	\$0	\$0	\$0	\$250
Total	\$20,000	\$80,150	\$203,097	\$3,000	\$306,247

Westport Country Playhouse
Community Engagement Events Surrounding THOUSAND PINES
October 29-November 17, 2019

SUMMARY OF EVENTS

In conjunction with the production of THOUSAND PINES, the Playhouse will offer a series of unique events including lectures, talkbacks, and panel discussions. There will be a total of 21 performances of THOUSAND PINES in the Jason Robards Theatre on the Playhouse campus.

Calendar of Events
(subject to change)

Monday October 29 – panel with playwright Matthew Greene & #UNLOAD members.

Sunday November 4 – post-show symposium with playwright Matthew Greene and director Austin Pendleton

Friday November 9 – pre-show discussion on the Second Amendment with Quinnipiac Professor Sujata Gadkar-Wilcox

Sunday November 11 – panel with Jeremey Stein, executive director of CT Against Gun Violence and Mark Barden, co-founder and managing director of Sandy Hook Promise

Thursday November 15 – post-show talkback with the actors and artists

Thursday November 1 – LGBT Night OUT

Wednesday November 6 – Together at the Table

Thursday November 10 – Student matinee & Connect-U's performance

Thursday November 15 – Playhouse Happy Hour

Various Dates –post-show salons with social worker Linda Rost

Location and audience capacity of the venue(s)

All engagement events will take place on the campus of Westport Country Playhouse either in the theater itself (550 capacity) or the Lucille Lortel White Barn Center (200 capacity.) All locations are handicapped accessible.

Admission and other fees

Most community engagement events are offered free of charge with the exception of Together at the Table which is \$10 a person and student matinee tickets which are \$15 or completely free based on need.

Name of speakers, educators, or presenters

Mary Himes, co-founder #UNLOAD

Helen Klisser During, co-founder #UNLOAD

Matthew Greene, playwright

Austin Pendleton, director

Jeremy Stein, CT Against Gun Violence

Mark Barden, managing director Sandy Hook Promise

Josh Koskoff, Koskoff, Koskoff & Bieder, PC

Pam Lewis, Connect-Us

Prof. Sujata Gadkar-Wilcox, Quinnipiac University

Linda Rost, Fairfield County Trauma Recovery Action Network

THOUSAND PINES synopsis

Nothing feels the same since the day Thousand Pines Junior High School was on every news channel and in everyone's hearts. Six months after a student brought a gun to school and killed his classmates, the families of the children who died struggle with their need for answers and closure. This important and riveting new drama brings the national dialogue about gun violence to the Playhouse stage.

Learning Objectives

To encourage a civilized dialogue regarding gun violence in our country

To communicate the importance of utilizing the arts and humanities for exploring difficult subjects

To examine the history of the Second Amendment & evolving views and attitudes about guns in our country

To explore ways to encourage empathy and healing in the wake of trauma

To promote civic engagement as an important tool for understanding