

Sample Quick Grant Application

Project Title: From Corsets to Suffrage: Victorian Women Trailblazers

Organization: Lockwood-Mathews Mansion Museum

Project Summary:

Please describe your project and its major components in 2-3 sentences. Please include key information about your project like exhibition and public program dates.

Note: This description will be used both internally to reference the project for which you are seeking funding support, and, if funded, externally by CTH to describe your grant to the public on our website and in press releases.

Lockwood-Mathews Mansion Museum will present an exhibition to mark the centennial of the 19th Amendment (1919-20), which guaranteed women the right to vote. The exhibition will use objects, manuscripts, images, text, and costumes to illustrate the activities and contributions of Norwalk suffragists -- including two directly associated with the Mansion -- placing the local story in the state and national context and exploring the lasting significance of the suffrage movement.

Project Description and Details:

Please tell us in more detail about the project for which you are requesting funding.

This is the heart of your grant application and your opportunity to tell us about your project's background, structure, components, and why it should be funded.

If your program has multiple sessions (i.e., a 4-part lecture series), please include a 2-3 sentence description for each program session.

If your project has multiple components (i.e., an exhibition and lecture series), please describe both the project as a whole as well as the individual components.

The 19th Amendment was a milestone in the ongoing effort to guarantee women full and equal protection under law, participation in civic and community life and social equity. The suffrage movement of the 19th and early 20th centuries shaped the 1960s Civil Rights Movement and continues to echo in media, celebrity activism and contemporary gender norms. LMMM staff and volunteers researched the history of the women's suffrage movement in CT to identify those associated with the Mansion and Norwalk, culling current scholarship, period periodicals, Norwalk Library, area museum and historical society collections, along with Litchfield HS, Vassar College, the Beinecke Library, CT State Library, and private collections to identify objects, photographs, documents, voices and stories to frame the exhibit's narrative, historical significance and humanities themes. This is more than a centennial celebration; it's a look at how we continue to strive for a more perfect union, advocate for citizenship and empower peoples' political voices.

America's women's suffrage movement is often considered to have begun in 1848 at the Seneca Falls convention led by Susan B. Anthony and Elizabeth Cady Stanton, who literally wrote themselves into history as "pioneer suffragists." But the suffrage movement needed more local traction than even these formidable intellectuals could provide to achieve its basic goal: the nationwide vote. Women from Connecticut, New England and around the country were working for women's rights before Seneca Falls and for 70+ years after, with their combined efforts leading to ratification of the 19th Amendment in 1920. Along the way, the movement acquired and inspired a remarkable variety of women and men and a multiplicity of strategies. Pro suffragists confronted conflict and distrust, not just from "antis" but from within their own ranks, caused by divisions of class, education, politics, race — and strategy and tactics. Their story of success needs to be better understood and appreciated locally and nationally.

LMMM will introduce audiences to the faces, actions and words of the nearly forgotten women of Norwalk who took part in local, statewide, and nationwide suffrage efforts. Their stories will be represented by objects, historic costumes, period text, advertisements, illustrations and photographs, and interpreted through graphic narrative panels and labels and a guided tour. 3,800 sq. ft. of exhibit space will be dedicated to this project, divided into 4 thematic sections within 5 period rooms: Fashion Forward (Entry Hall); Political Theater (Library); Media as Message (Music Room); Social Spaces (Drawing & Dining Rooms). This project builds on the success of other CTH-funded social history exhibits — "The Stairs Below," an examination of the Mansion's servants, which won AASLH's 2017 Leadership in History Award; "Demolish or Preserve" (2016) which chronicled the 1966 campaign to save the Mansion — along with "Epic Voyage: The Extraordinary Life of Titanic Survivor Helen Churchill Candee" (2012).

In the Entry Hall, visitors will be introduced to the early decades of agitation for American women's rights. During the same Antebellum period that saw the rise of the crinoline, some women (and men) began questioning the physical restrictiveness of the corsets and wide heavy skirts required to achieve the silhouette of the time, calling for freedom from the "despotism" of Parisian fashion. A craze for "Turkish dress" with divided skirts advocated by Amelia Bloomer peaked in 1851, and a later generation rediscovered "bloomers" during the 1890s bicycling era. However, some leading feminists such as Stanton claimed that women who adopted "reform dress" without understanding or subscribing to their platform of social ideals were essentially imposters. Later, more practical suffragists sidestepped the corset/bloomer debate, instead encouraging women to wear white in suffrage parades, to suggest purity and high-mindedness. Meanwhile, the foundation garment industry employed hundreds of mostly female workers in cottage work and later in factories in Norwalk and Fairfield County. Savvy organizers learned to engage working-class and new labor unions to mainstream their goals and appeal. This section will visually represent the public debate over women's clothing and promote new scholarship of the changing attitude toward fashion's constraints and women's longing for new rights and freedoms.

In the Library, visitors will explore the banners, placards, pennants, sashes, posters, and political cartoons that pro- and anti-suffrage groups used for mass communication. Their leaders were social media influencers of their day, using print journalism, photos, lithography and the brand-new film medium to create brilliant political theater. In 1911, Elsie Hill aided the CT Women's Suffrage Association on its multiweek trolley tour, carrying pennants and banners proclaiming, "Votes for Women." Norwalk advocate Alyse Gregory managed the 1913 state tour of the British play "How the

Vote Was Won," while author and Titanic survivor Helen C. Candee was among those participating in the D.C. suffrage parade dressed in elaborate "cavalry" costumes or as mythological/allegorical female figures. Often the anti-suffrage public response was relentless, portraying suffragists as ugly, loud, and neglectful of husbands and children.

In the Music Room, visitors will learn how suffragists moved public debate from theatrics to political discourse, and how competing women's suffrage organizations with different tactics led to friction within the national and local movement. Influential women such as the Hill sisters of Norwalk exerted political pressure for their cause and were willing to risk jail and personal safety to advocate for women's rights. The Silent Sentinels picket of the White House on the eve of the U.S. entering WW I resulted in arrests, imprisonment and compelling headlines. By the war's end, Pres. Wilson was ready to make change happen.

In the Drawing and Dining Rooms, visitors will join a fin de siècle suffrage meeting tea party, one of many forms of social gathering used to talk strategy, recruit members and raise funds for local and statewide campaigns. At a time when middle and upper-class women did not enter restaurants or public places unescorted, they met at each other's homes as part of woman's clubs, aid societies or religious organizations. Pro-suffrage society hostesses, from Alva Belmont Vanderbilt to Helen Candee (Edith C. Mathews' mother), gave it a glamour and celebrity that attracted attention from the media and other educated white women of means. However, the exclusivity left immigrants, "factory girls," and women of color marginalized. Educated, upper middle-class suffragettes like Alyse Gregory and Clara Hill recognized the potential political power of working-class women, and in CT organized public meetings, speeches, and rallies to attract them.

Humanities Goals, Learning Objectives, and Evaluation:

What do you want participants to better understand after having participated in your project?

Please articulate your project's humanities goals and learning objectives--the aspects of human history, culture, values, and beliefs that your project will explore and what people will learn about them.

Please also describe the evaluation techniques you will use to determine if your project has achieved its humanities goals & learning objectives.

LMMM wants visitors to the exhibit to understand that 1919-20 marks the 100th anniversary of the 19th Amendment that guaranteed women the right to vote. It was the culmination of a long struggle by generations of women who fought for equal access to the promise of the American Dream. The right to vote, they believed, was the main hurdle in the way of equality. Once political equality was achieved, social and economic equality would soon follow. Despite the myriad of successes women have achieved since then, true equality has remained elusive.

While they view the exhibit, we want visitors to ask

- How do things that happened in the past connect with what is happening today?
- Are there parallels between the fight for women's suffrage and contemporary social justice issues?
- What does it mean to be a political citizen? How has the definition of "citizen" changed over time?

- What are some changes in my town, state and country that are the result of people and groups taking action to make a difference?
- How have people tried to improve their communities over time?
- What does it mean to make a difference in society?

We plan to conduct written & online surveys to identify new & returning visitors, if the exhibit was a draw, & measure visitor engagement & learning. Visitors will complete written & online Survey Monkey evaluations discussing their experience during the guided tour. The evaluation will measure their engagement, learning and enjoyment, while LMMM will learn of the successes and shortcomings of the public presentation. Docents will also measure and report to the Manager of Museum Services on their perception of the visitors' engagement during their exhibit tour.

Evaluation measurements will include

- Numbers of new and repeat visitors
- Number of social media check-ins/interactions
- Number of visitors who tell us that they came because of the exhibit
- Number of visitors who tell us that the exhibit was a highlight of their experience at LMMM
- Number of questions visitors (general and school groups) ask during tours

Indicators of success include

- Growth in new and repeat visitation (target 5%)
- Growth in social media interactions (target 5% in comparison to 2018)
- At least 40% of visitors who respond tell us that the exhibit met or exceeded their expectations
- At least 60% of visitors who respond tell us they would recommend LMMM to a friend
- At least 25% of visitors who respond tell us they learned something new as result of their experience

Audience, Marketing, and Relevance:

Who is your target audience for this project?

Please identify the groups you hope will attend your programs and the methods you will use to promote your project to them (e.g., print, broadcast, social media, specific groups).

Why is this project important to your intended audience? Does it fill a community need? How do you know and why?

LMMM will target the following audiences:

- Members of LMMM
- Local residents (lower Fairfield County/Tri-State region), especially Norwalk residents, of all ages
- Members of women's organizations that have ongoing relationships with LMMM, such as
 - Women Redefining Retirement
 - American Association of University Women
 - Daughters of the American Revolution
 - League of Women Voters
 - Danbury/New Fairfield Women's Club

- Junior League of Stamford-Norwalk
- Members of organizations with high percentage of women members that have ongoing relationships with LMMM, such as
 - Norwalk Garden Club
 - Danbury Garden Club
- Members represented by the General Federation of Women's Clubs, who have expressed an interest in program collaboration
- Members of the National Coalition of 100 Black Women New Haven Metropolitan Chapter, who are participating in Fairfield County voting rights activities
- Local (lower Fairfield County) middle school students who study human rights and women's history as part of their social studies curriculum

LMMM will use personal contacts to connect with leaders of the various clubs and organizations listed above, and provide them with promotional copy for their newsletters, web sites, social media, and email marketing. LMMM education staff will reach out to schools and teachers who have visited in the past to alert them about the exhibit and try to schedule field trip visits in late spring (May-June) and Sep-Nov. 2019. LMMM will publicize the exhibit in its member communications, including newsletters, social media, and email marketing. To attract general audiences, LMMM will work with existing contacts at various local and regional media outlets to secure print and electronic articles about the exhibit and the significance of the 100th anniversary of women's suffrage.

Through the success of previous projects, most notably the recent exhibit on Lockwood-Mathews Mansion's domestic servants called, "The Stairs Below," LMMM knows that mass market cultural phenomena (in that example, the popularity of PBS' Downton Abbey) generates interest in local examples and stories. Our strategy is to leverage interest in contemporary issues of women's equality, including #MeToo, #TimesUp, #BlackLivesMatter, and #GOTV, to inspire audiences to explore the origins of these stories. In many cases, the women's groups targeted here are the same ones that the original suffragists reached out to for mutually beneficial support. All of these organizations are continually seeking ways to remain active and relevant in their communities. We know that other history organizations are also planning exhibits and activities to coincide with the anniversary, and we want to be sure that Norwalk's story is included, Rather than siphoning off audiences, multiple projects throughout the region will create critical mass that garners more media attention and public awareness.

Total # of Audience Members Anticipated for Entire Project (Total Project Attendance):

6000

Admissions and Other Fees:

Adult: \$10 (45 minute); \$20 (90 minute); Senior: \$8 (45 minute); \$18 (90 minute); Student (8-18): \$6 (45 minute); \$16 (90 minute); School: \$3; Under 8: Free; Members: Free. EBT/SNAP/WIC: Free

Program Location and Audience Capacity:

The proposed exhibit will be installed at Lockwood-Mathews Mansion Museum. The Museum can accommodate groups of up to 10 per drop in tour, and groups of up to 50 with prior reservations.

Dates and Times of Programs OR Open and Close Date of Exhibition:

The proposed exhibit will open May 16, 2019, and run through November 3, 2019. This will be the last special exhibition at LMMM before the Museum moves its programming off site during installation of an elevator for disabled visitors.

Dr. Heather Prescott will give a public lecture at LMMM on May 19, 2019 from 2-4 p.m. Her title is "Fashioning Women's Suffrage." This lecture will augment the exhibit by discussing how suffragists used dress and other outward symbols to promote their cause.

Tours (if applicable):

Please include your tour's itinerary, including a brief statement of significance for each site/stop:

Guided tours are offered Wednesdays through Sundays, at noon, 1 p.m., 2 p.m., and 3 p.m, weather permitting. On each tour, visitors are shown the beautiful detail and craftsmanship that went into building this gorgeous structure. Trained tour guides lead visitors through the first and second floors of the Mansion focusing on the details of every room and sharing the history of the families that once lived here. Tours last either 45 minutes, 90 minutes, or 60 minutes (Apr.-Jan.).

Exhibits (if applicable):

Exhibition Venue Location and Hours of Operation:

LMMM is located at 295 West Avenue, Norwalk, CT. The Mansion is open for guided tours 12-3 pm, Wednesday-Sunday from early April through early January.

Brief Listing of Key Objects, Images, and Other Media to be Included:

From LMMM collections & others:
S. B. Anthony US postage stamp First Day Cover, 1936
Woman Suffrage 50th Ann. US postage stamp, 1970
Sarah M. T. Huntington attempts to vote in Norwalk, 1872
Hill Family photographs
Corsets: 1850s, 1860s, 1870s
Dress, c. 1850
Dress, c. 1890s

Ivory linen 2-piece suit, c. 1910s
CWSA, Trolley Campaign Program, 1912
Photos of the Asquith & Hurdy-Gurdy pilgrimage, NYC-Boston (via Norwalk and CT), 1912
"For the long day of work..." blotter, c. 1912-15
"The March of the Woman" music & lyrics
Votes for Women Banner & sash
Clara and Elsie Hill with cast of "How the Vote was Won"
Edith Candee Mathews biography of Helen C. Candee
Program & Photos of Washington, DC parade, 1913
Program & Photos of Hartford, CT parade, 1914
Photo of Stamford, CT parade, c.1913-14
Photos of Alice Paul & Anita Pollitzer, c.1910s
Pink Pussy Hat, 2016
H. C. Candee, How Woman May Earn a Living, 1900
Navy blue velvet beaded 2-piece dress, late 1800s
Brown twill day suit, c. 1900
Elsie Hill's Suffrage Scrapbook, 1911-12
"Jailed for Freedom" pin & photos of Elsie Hill & Helena Hill Weed in prison, 1917
"The Hill Sisters: Militant Suffragists," Bridgeport Sunday Post, 5/15/1938, p. 1
Hon. E. J. Hill address to Congressional Union for Equal Suffrage, 6/6/1915
Photos of Alyse Gregory & Emily Pierson campaigning in CT
Suffrage buttons, pennants, postcards & flyers
Albert Levitt campaign flyer
National Woman's Party membership card
Mrs. E.J. Hill's invitation to "National Woman Suffrage as War Measure," 1917
National Woman's Party "1917-1937: Woman Marched On" program, Washington, DC
Elsie Hill holding ERA banner, 1951
Votes for Women tea service, 1909
Long Ridge Suffrage Club minutes, 1904-05
Connecticut State Federation of Women's Clubs Official Directory, 1900
Hillside School for Girls documents, photographs,
Elsie Hill's DAR Membership Certificate
NSDAR Continental Congress Sash, 1912
Clara Hill's Columbia University Masters diploma, 1920
Day dresses, 1890s-1910s

Presenters, Consultants, and Project Team:

Please list ALL presenters, consultants, scholars, and other key individuals working on the project, indicate if they will be paid with CTH grant funding, and list their major project responsibilities AND qualifications. Be sure to highlight humanities scholarship and expertise that they add to the project and, for presenters, indicate on which programs they are participating/presenting.

Susan Gilgore, PhD
Project Director/Executive Director

Lockwood-Mathews Mansion Museum

Not paid with CTH funds

MAJOR RESPONSIBILITIES & QUALIFICATIONS: Overseeing project activities and progress; marketing and PR; liaison with content contributors and expert advisors. Gilgore oversees museum operations and develops and oversees all marketing and PR initiatives and materials. She has worked with museums, art foundations and non-profit arts organizations for the past 20 years. She started her career as Asst. Curator and Editor for the Arthur M. Sackler Foundation, NYC. She holds a PhD in Political Science/History, 1989, from the Università Degli Studi in Milan, Italy.

Kathleen Motes Bennewitz

Curator

Lockwood-Mathews Mansion Museum

Paid in part with CTH funds

MAJOR RESPONSIBILITIES & QUALIFICATIONS: responsible for researching and writing the exhibit script; assembling objects and images for inclusion; design of exhibition space and providing updates for project director. Ms. Bennewitz has over 20 years of experience in the world of arts non-profit. She has been an curator for leading art museums and an independent museum consultant. She has curated and developed social and local history exhibitions for regional organizations including the Greenwich Historical Society, Fairfield Museum, Westport Historical Society, Darien Historical Society among others. Among the several LMMM exhibitions she has curated are "The Stairs Below" and "Demolish or Preserve." CTH funds will support exhibit design and installation.

Melissa Feliciano

Manager of Museum Services and Volunteer Coordinator

Lockwood-Mathews Mansion Museum

Not paid with CTH funds

MAJOR RESPONSIBILITIES & QUALIFICATIONS: assists the executive director and is responsible for Volunteers workflow and schedules. Ms. Feliciano attended secondary school at the Alpha Omega Academy and attended the University of Connecticut.

Iliana Begetis

Media and Marketing Assistant & Education Program Director

Lockwood-Mathews Mansion Museum

Not paid with CTH funds

MAJOR RESPONSIBILITIES & QUALIFICATIONS: implementing media and marketing strategies, developing school curricula and implementing the Education Program. Ms. Begetis attended Brooklyn College in Brooklyn, NY, in 2017. She holds an MA in Art History, pending a Certification in Museum Education. She also holds a BBA in Strategic Design & Management with a concentration in Art & Design History & Theory, 2012, from Parsons the New School for Design in New York, NY.

Philip Libby

Membership and Education Administrator

Lockwood-Mathews Mansion Museum

Not paid with CTH funds

MAJOR RESPONSIBILITIES & QUALIFICATIONS: contacting administrators to schedule school tours and internships. Mr. Libby assigns tasks to the interns as discussed with the Education Program Director, and makes sure they are completed in compliance with the stakeholders' curricula and

objectives. He attended Manhattan School of Music's pre-conservatory training program for talented musicians aged 5 to 18, and taught privately while pursuing an Associate of Science, Architectural Engineering degree at Norwalk Community College. Degree in Progress.

Emerson Straniti

Building and Events Coordinator

Lockwood-Mathews Mansion Museum

Not paid with CTH funds

MAJOR RESPONSIBILITIES & QUALIFICATIONS: coordinating set-up of all tours and events. He graduated from the University of Hartford with a Bachelor of Science in Audio Engineering Technology.

Heather Munro Prescott

Professor of History

Central Connecticut State University

Paid with CTH funds

MAJOR RESPONSIBILITIES & QUALIFICATIONS: Prof. Prescott will serve as expert content advisor for this project. Her areas of specialization include the history of medicine and public health; U.S women's history; and 20th century U.S. history. She is currently working with the U.S. Park Service Women's History Project on interpretation of women's suffrage sites. Prescott received her undergraduate degree in Comparative Religion, summa cum laude, from the University of Vermont in 1984. She received her M.A. (1989) and Ph.D. (1994) in Science & Technology Studies from Cornell University, and joined the faculty at CCSU in that year. CTH funds will support Dr. Prescott's lecture and consulting fees as content advisor.

Stacey Danielson

Curatorial and Museum Consultant

Independent Museum Professional

Paid in part with CTH funds

MAJOR RESPONSIBILITIES & QUALIFICATIONS: Stacey Danielson will be responsible for installing the historical and reproduction costumes throughout the exhibit. She has over 20 years of experience specializing in collections management and research, period room interpretation, historic costume installations, and creating exhibits for historical societies and house museums. Clients include Lockwood-Mathews Mansion Museum, and the Historical Societies of Darien, Fairfield, Greenwich, Kent, New Canaan, and Westport. Currently she is conducting an inventory of the costume collection at Suffield Historical Society and King House Museum. CTH funds will support overseeing dressing the mannequins in the exhibition.

Budget: *See end of document*

SALARIES & WAGES: Total amount of Salaries & Wages requested in CTHF Funds may not exceed 10% of the total grant request.

There is no cap on Salaries & Wages used as Applicant Cash Contributions.

Note: Quick Grants do not fund Salaries & Wages, but it can be used as Applicant Cash Contributions.

NOTE: The total of each item detail must match the total of each source of funds. X indicates a problem.

Item Detail					CTHF Funds Requested and Matching Funds (Source of Funds)				
	Name/Position	Rate	#	Total	CTHF Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total
1	Susan Gilgore - Exec. Director/PR/Mktg/Outreach	\$40.00	30	\$1,200			\$1,200		\$1,200
2	Melissa Feliciano	\$25.00	20	\$500			\$500		\$500
3	Iliana Begetis Media& Marketing Asst	\$22.00	20	\$440			\$440		\$440
4	Emerson Straniti-Events & Building Coord.	\$20.00	20	\$400			\$400		\$400
5	Preferred Bookkeeping - grant accounting	\$40.00	5	\$200			\$200		\$200
6	Phillip -Education & Membership Admin	\$22.00	15	\$330			\$330		\$330
7	Various - volunteer educators	\$25.00	30	\$750				\$750.00	\$750
8	Various - volunteer exhibit prep	\$25.00	40	\$1,000				\$1,000.00	\$1,000
9	School orientation sessions	\$25.00	30	\$750				\$750.00	\$750
10	Various - volunteer docent	\$25.00	140	\$3,500				\$3,500.00	\$3,500
11	Docent training, 35 docents	\$25.00	70	\$1,750				\$1,750.00	\$1,750
12				\$0					\$0
13				\$0					\$0
14				\$0					\$0
15				\$0					\$0
			Total	\$10,820	\$0	\$0	\$3,070	\$7,750	\$10,820

HONORARIA & CONSULTING

NOTE: The total of each item detail must match the total of each source of funds. X indicates a problem.

Item Detail		CTHF Funds Requested and Matching Funds (Source of Funds)							
	Name/Position	Rate	#	Total	CTHF Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total
1	Sarah Grote - Photographer, pro bono	\$100.00	5	\$500				\$500.00	\$500
2	Volunteer mannequin dressers	\$25.00	10	\$250				\$250.00	\$250
3	Kathie Bennewitz--Curator	\$50.00	140	\$7,000	\$3,000.00	\$2,000.00	\$2,000.00		\$7,000
4	Stacey Danielson	\$50.00	26	\$1,300	\$580.00	\$320.00	\$400		\$1,300
5	Heather Prescott Expert Advisor & Speak	\$600.00	1	\$600	\$400.00		\$200.00		\$600
6				\$0					\$0
7				\$0					\$0
8				\$0					\$0
9				\$0					\$0
10				\$0					\$0
11				\$0					\$0
12				\$0					\$0
13				\$0					\$0
14				\$0					\$0
15				\$0					\$0
				Total	\$3,980	\$2,320	\$2,600	\$750	\$9,650

Item Detail		CTHF Funds Requested and Matching Funds (Source of Funds)							
	Name/Position	Rate	#	Total	CTHF Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total
1	Sarah Grote - Photographer, pro bono	\$100.00	5	\$500				\$500.00	\$500
2	Volunteer mannequin dressers	\$25.00	10	\$250				\$250.00	\$250
3	Kathie Bennewitz--Curator	\$50.00	140	\$7,000	\$3,000.00	\$2,000.00	\$2,000.00		\$7,000
4	Stacey Danielson	\$50.00	26	\$1,300	\$580.00	\$320.00	\$400		\$1,300
5	Heather Prescott Expert Advisor & Speak	\$600.00	1	\$600	\$400.00		\$200.00		\$600
6				\$0					\$0
7				\$0					\$0
8				\$0					\$0
9				\$0					\$0
10				\$0					\$0
11				\$0					\$0
12				\$0					\$0
13				\$0					\$0
14				\$0					\$0
15				\$0					\$0
				Total	\$3,980	\$2,320	\$2,600	\$750	\$9,650

TECHNICAL DESIGN SERVICES

NOTE: The total of each item detail must match the total of each source of funds. X indicates a problem.

Item Detail		CTHF Funds Requested and Matching Funds (Source of Funds)							
	Name/Position	Rate	#	Total	CTHF Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total
1	Image rights--NORWALK LIBRARY	\$10.00	40	\$400				\$400.00	\$400
2	Loan fees	\$100.00	3	\$300			\$300.00		\$300
3									
4				\$0					\$0
5				\$0					\$0
6				\$0					\$0
7				\$0					\$0
8				\$0					\$0
9				\$0					\$0
10				\$0					\$0
Total					\$0	\$0	\$300	\$400	\$700

Item Detail		CTHF Funds Requested and Matching Funds (Source of Funds)							
	Name/Position	Rate	#	Total	CTHF Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total
1	Image rights--NORWALK LIBRARY	\$10.00	40	\$400				\$400.00	\$400
2	Loan fees	\$100.00	3	\$300			\$300.00		\$300
3									
4				\$0					\$0
5				\$0					\$0
6				\$0					\$0
7				\$0					\$0
8				\$0					\$0
9				\$0					\$0
10				\$0					\$0
Total					\$0	\$0	\$300	\$400	\$700

PRINTING, COPYING & SUPPLIES: Total photocopying or printing expenses may not exceed 40% of total grant request

NOTE: The total of each item detail must match the total of each source of funds. X indicates a problem.

Item Detail					CTHF Funds Requested and Matching Funds (Source of Funds)				
	Description	Rate	#	Total	CTHF Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total
1	Hardware and mounting supplies	\$200.00	1	\$200			\$200.00		\$200
2	Easels and stands	\$80.00	4	\$320			\$320.00		\$320
3	Lighting supplies	\$4.00	25	\$100			\$100.00		\$100
4	Exhibit didactic production	\$35.00	5	\$175	\$0.00		\$175.00		\$175
5	Object labels	\$8.00	20	\$160			\$160.00		\$160
6	Opening invitations	\$0.75	540	\$405			\$405.00		\$405
7	Postage	\$0.35	500	\$175			\$175.00		\$175
8	photocopies	\$0.25	300	\$75			\$75.00		\$75
9	Public Domain posters	\$35.00	0	\$0					\$0
10				\$0					\$0
11				\$0					\$0
12				\$0					\$0
13				\$0					\$0
14				\$0					\$0
15				\$0					\$0
16				\$0					\$0
17				\$0					\$0
18				\$0					\$0
19				\$0					\$0
Total					\$0	\$0	\$1,610	\$0	\$1,610

EQUIPMENT AND ROOM RENTAL OR PURCHASE: Total Equipment expenses may not exceed 40% of total grant request.

NOTE: The total of each item detail must match the total of each source of funds. X indicates a problem.

Item Detail				CTHF Funds Requested and Matching Funds (Source of Funds)					
	Description	Rate	#	Total	CTHF Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total
1	Dorfmann mannequins--Bruce Museum	\$800.00	4	\$3,200				\$3,200.00	\$3,200
2	Women's Saches	\$20.00	5	\$100		\$100.00			\$100
3	Costume Mounting Supplies	\$300.00	1	\$300			\$300.00		\$300
4	Ribbon Rosets	\$20.00	2	\$40		\$40.00			\$40
5	Fabric	\$18.00	3	\$54	\$18.00	\$36.00			\$54
6	Suffrage Tea Pot repro	\$40.00	1	\$40		\$40.00			\$40
7	Suffrage Cup repro	\$20.00	1	\$20		\$20.00			\$20
8	Jailed x Freedom Pin repro	\$20.00	1	\$20		\$20.00			\$20
9	Vintage accessories	\$50.00	5	\$250		\$250.00			\$250
10	Yellow Silk Daffodils	\$250.00	1	\$250		\$250.00			\$250
			Total	\$4,274	\$18	\$756	\$300	\$3,200	\$4,274

EVALUATION

NOTE: The total of each item detail must match the total of each source of funds. X indicates a problem.

CTHF Funds Requested and Matching Funds (Source of Funds)					
CTHF Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total	
		\$200.00		\$200	
			\$1,875.00	\$1,875	
				\$0	
				\$0	
				\$0	
	\$0	\$200	\$1,875		\$2,075

Item Detail				
Description	Rate	#	Total	
1 Survey Monkey	\$200.00	1	\$200	
2 Volunteers - on site evaluators	\$25.00	75	\$1,875	
3			\$0	
4			\$0	
5			\$0	
		Total	\$2,075	

BUDGET SUMMARY: Values fill automatically from the detail pages.

Make sure that the CTH Funds requested total below matches the CTH Funds Requested total on your application cover page.

Budget Summary	Source of Funds Summary					Total
	CTH Funds	External Cash Contributions	Applicant Cash Contributions	In-Kind Contributions	Total	
Salaries & Wages	\$0.00	\$0.00	\$3,070.00	\$7,750.00	\$10,820	
Honoraria	\$3,980.00	\$2,320.00	\$2,600.00	\$750.00	\$9,650	
Technical Design Services	\$0.00	\$0.00	\$300.00	\$400.00	\$700	
Travel	\$0.00	\$0.00	\$275.00	\$0.00	\$275	
Printing, Copying and Supplies	\$0.00	\$0.00	\$1,610.00	\$0.00	\$1,610	
Equipment and Room Rental or Purchase	\$18.00	\$756.00	\$300.00	\$3,200.00	\$4,274	
Promotion	\$0.00	\$0.00	\$3,110.00	\$0.00	\$3,110	
Evaluation	\$0.00	\$0.00	\$200.00	\$1,875.00	\$2,075	
Total	\$3,998	\$3,076	\$11,465	\$13,975	\$32,514	