

CT Humanities Cultural Relief Grants

Connecticut Humanities

Grant Eligibility

Stop! Before filling out the Letter of Intent, please be sure to review the following:

CT Humanities and the Connecticut Office of the Arts are honored to partner to provide relief funding to nonprofit arts, humanities, and cultural organizations that are:

1. continuing to provide arts and humanities programs and services but are facing financial hardship resulting from COVID-19,
2. committed to advancing Diversity, Equity, and Inclusion work in their mission and operations, and
3. committed to the Black, Indigenous, and People of Color (BIPOC) community.

These grants are made possible with funding from the <https://www.chefa.com/Connecticut> Health and Educational Facilities Authority (CHEFA).

Please review the CT Humanities Cultural Relief Grant Guidelines before beginning the Letter of Intent questionnaire below. After a review of responses, eligible applicants will be invited to submit a full application.

Questions? Email swands@cthumanities.org

CT-Based Organization?*

Is your organization a CT-based, federally recognized tribe or a 501(c)(3) nonprofit organization incorporated in CT?

Choices

Yes

No

1 Year or More with Nonprofit Status*

Has your organization had its nonprofit status for at least 1 year?

Continuity of Operations and Sustainability during COVID

This program is designed to support the immediate operational needs of organizations that are continuing to deliver services to the general public at this time.

Is your organization continuing to operate and offering experiences for the public, in some capacity, on a regular basis during the pandemic? (i.e., may include virtual/online programs, outdoor activities, limited indoor tours, etc.).*

Choices

Yes

No

Intersection of Arts and Humanities

As a program offered in partnership between CT Humanities and the Connecticut Office of the Arts, applicants must demonstrate the strength of both arts and humanities offerings for the public.

Does your organization provide significant arts and humanities programs and activities to the public on a regular/ongoing basis?*

Choices

Yes

No

Diversity, Equity, and Inclusion

CT Humanities and CT Office of the Arts are committed to Diversity, Equity, and Inclusion (DEI) throughout our programs and services and this grant opportunity requires our applicants to demonstrate a commitment to DEI in their own organizational practices.

Is your organization currently committed to promoting DEI as part of its operations and fulfillment of its mission?*

Choices

Yes

No

Does your organization currently provide DEI training opportunities for staff and board members?*

Choices

Yes

No

Commitment to the BIPOC Community

Organizations funded through the CHEFA Cultural Relief Grants program must demonstrate a strong commitment to the Black, Indigenous, and People of Color (BIPOC) community.

Do you have Black, Indigenous, and People of Color (BIPOC) representation on your staff and/or board?*

Choices

Yes

No

Is your organization actively reaching the BIPOC community through your organizational programs and services?*

Choices

Yes

No

Do you engage the BIPOC community in the planning and development of your programs and activities?*

Choices

Yes

No

Explanatory Narrative & Mission Statement

Explanatory Narrative*

LOI applicants may provide a brief narrative addressing any one or more responses to the questions above.

Project Title*

Please assign a title for your funding request for our granting system and process. Name can simply be "*XYZ Museum* CT Humanities Grant Request."

Character Limit: 150

Applicants selected to proceed with the full application will be given an opportunity to expand their work in relation to the following review criteria.

- Negative impact of COVID-19 and continuity of operations and sustainability during the pandemic
- Strength of arts and humanities programming and activities
- Dedication to and Understanding of DEI
- Commitment to the BIPOC community

CT Humanities Cultural Relief Grants

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Applicant Information

Project Title*

Character Limit: 150

Current Year Operating Budget*

Please attach your organization's FY2020 operating budget in pdf format (for your current fiscal year).

File Size Limit: 3 MB

Authorizing Signatory First Name*

Note: If funded, the **Authorizing Signatory** is the person authorized to sign a grant contract for your organization.

Character Limit: 100

Authorizing Signatory Last Name*

Character Limit: 100

Authorizing Signatory Title*

Character Limit: 250

Authorizing Signatory Mailing Address*

Please follow this formatting example:

Connecticut Humanities, 100 Riverview Center, Suite 270, Middletown, CT 06457

Character Limit: 250

Authorizing Signatory Phone Number*

Please use the following format:

000-000-0000

Project Director First Name*

Note: The Project Director is the person responsible for managing your project. This individual will become your organization's primary contact person with Connecticut Humanities should the grant be funded. The Project Director and the Fiscal Agent CANNOT be the same person.

Character Limit: 100

Project Director Last Name*

Character Limit: 100

Project Director Title

Character Limit: 100

Project Director Organization*

Character Limit: 150

Project Director Phone Number*

Please use the following format:

000-000-0000

Character Limit: 250

Project Director Email Address*

Character Limit: 250

Fiscal Agent First Name*

Note: The Fiscal Agent is the person responsible for managing your project's grant funds and expenditures. The Project Director and the Fiscal Agent CANNOT be the same person.

Character Limit: 100

Fiscal Agent Last Name*

Character Limit: 100

Fiscal Agent Title

Character Limit: 100

Fiscal Agent Organization*

Character Limit: 150

Application Certification*

"I certify that the information presented in this application is true and accurate. I have read and understand CT Humanities Cultural Relief Grant Guidelines relating to this application. The applicant organization is in compliance with any grants previously awarded by Connecticut Humanities and the Connecticut Office of the Arts."

Choices

By checking this box, I certify that I have read and understood the above statement

Certified By*

Name and Title

Character Limit: 250

Narrative: Impact of COVID 19

Actual Financial Loss to Date*

What is your current estimate of actual loss of revenue due to COVID-19?

Please quantify your losses from the date first affected by the virus through the date of your application.

Character Limit: 20

Estimated Financial Loss through December 31, 2020*

What is your total estimated loss of revenue due to COVID-19 through December 31, 2020?

We recognize this is a tentative approximation. Please quantify your losses from the date first affected by the virus through the end of the calendar year.

Character Limit: 20

COVID-19 Impact on Organization*

Tell us about the financial hardships caused by COVID-19 on your organization's operations, staffing, and revenue streams. Be as specific as possible.

Character Limit: 1500

Summary of Organization Description and Goals*

Narrative: Intersection of Arts and Humanities

Arts and Humanities Programs and Services*

Tell us about the arts and humanities programs and/or services that your organization normally provides to the public such as interpretive exhibitions, performances, public programs, tours, open hours, art instruction, educational programs, digital initiatives, and special events.

Character Limit: 1500

Intersection of the Arts and Humanities*

This grant line is jointly provided by CT Humanities and the Connecticut Office of the Arts. How does your organization meet the intersection of the Arts and the Humanities for the general public through its programming and activities?

Character Limit: 1500

Narrative: Diversity, Equity, and Inclusion

Organizational Commitment to Diversity, Equity, and Inclusion*

Please tell us about the work that your organization is doing to promote diversity, equity, and inclusion in its operations and fulfillment of its mission.

- Has your organization adopted an equity statement or are you in the process of developing one?
- What process did you use/are you using to develop your DEI statement?
- What (if any) DEI training opportunities does your organization provide for staff and board members?

Character Limit: 2000

DEI Statement

If your organization has adopted a DEI statement, please upload a copy of it here.

File Size Limit: 2 MB

- How is your organization actively reaching the BIPOC community through your organizational programs and services?
- How do you engage the BIPOC community in the planning and development of your programs and activities?

Character Limit: 2000

Audience Demographics*

Please tell us about the demographics of the audience you serve. How many total audience members do you serve each year? What is their demographic make up? How do you know? Who are you currently NOT reaching (limited reach) but you wish to reach with your offerings?

Character Limit: 1500

Actual Total # of Audience Members Served*

Character Limit: 250

Anticipated Use of Funds

Anticipated Use of CT Humanities Cultural Relief Grant Funds*

Please tell us what expenses you anticipate using your relief grant funds on if your grant is awarded. Check all that you anticipate applying funds toward.

Choices

Staff salary (full or part time)

Temporary staff or contractor expenses

Utility bills

Mortgage or rent payments

Costs related to safe re-openings for staff and the public

Other (explain below)

Other (Explain)

If you selected "Other" above, please indicate on which additional items you anticipate allocating Relief Grant funds.

Character Limit: 250

Other Sources of Relief Funds*

What other sources of financial relief have you received already? Check all that apply.

CT Humanities Grant
CT Office of the Arts Grant
NEH Grant
NEA Grant
IMLS Grant
Community Foundation Grant
Other (explain below)

Other (Explain)

If you selected "Other" above, please indicate other sources of relief funds your organization has received or is seeking at this time.

Character Limit: 250

Additional Information (Optional)

If there is any information we have not requested, but which you feel is important for CT Humanities and the Connecticut Office of the Arts in evaluating your application, please provide it here.

Character Limit: 1000