# **Sample Federal Legislator Letter of Appreciation**

[Your Letterhead]

Dear [**Representative XXXX/Senator XXXX**]:

I would like to thank you for supporting cultural programs in our state and for recognizing the important role that Connecticut Humanities plays by bringing energy and vitality to the cultural, historic and democratic institutions that tell our stories, build community and enrich our lives.

The [**your organization name**] was recently awarded a grant in the amount of [**amount**] from Connecticut Humanities to support [**project title and brief description**].

[**description of project, which may include:**

* **Its connection to Connecticut history, culture, humanities**
* **Its uniqueness: what makes this program special or different?**
* **Its importance to your organization and community**
* **What the program entails (i.e. an exhibit, tours for schools, brochures)**]

The ongoing funding that Connecticut Humanities receives through the National Endowment for the Humanities has helped make this program a reality. Thank you for your role in supporting the work of [**your organization’s name**],Connecticut Humanities and the National Endowment for the Humanities. Please don’t hesitate to contact me to discuss this program made possible by your support in more detail.

Sincerely,

[**Your name/Title**]